

5 March 2008

Dear Councillor

COMMUNITY COMMITTEE

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 13 March 2008 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Acting Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 24 January 2008 (attached).
- 3 Business Arising.
- 4 **Item referred from other committees (10 minutes).**

Scrutiny Committee - 20 February 2008
Minute SC30 – Princess Alexandra hospital
(and minute SC20 for information.)

- 5 **Lead Officer's report (15 minutes)**

Item for Information

An update on matters arising from the minutes that are not otherwise on the agenda.

- 6 **Museum service charges for education services and entry fees (10 minutes)**

Item for decision.

Members are asked to make a decision on the level of educational services and entry fees for the Saffron Walden Museum to take effect from 1 April 2008.

7 Greenways Play Area, Saffron Walden (10 minutes)

Item for decision.

To update on recent developments at the site and to seek approval for a formal survey of the residents in the area

8 Housing Initiative Task Group – Recommendations (to follow) (15 minutes)

Item for decision

To consider the recommendations from the meeting on 10 March 2008

9 Rural Excellence Programme (10 minutes)

Item for decision

To consider the recommendations made in the Rural Excellence Report.

10 Empty Homes Strategy (10 minutes) – To follow

Item to note

The Committee to receive details of the proposed strategy.

9 Tenant Forum Minutes (5 minutes)

Item for information.

10 Any other items which the Chairman considers to be urgent.

To: Councillors E C Abrahams, E L Bellingham – Smith, R Chamberlain, E W Hicks, S J Howell, J E Hudson, J E Menell, M J Miller, D J Morson, J A Redfern, D J Sadler, **S V Schneider**, G Sell, C C Smith and A C Yarwood.

Also to:- E Planterose and R Wallace (Museum Society) and Tenant Panel representatives.

Encs: Reports as listed on agenda.

Lead Officer: Diane Burridge
Committee Officer: Rebecca Procter

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Maggie Cox on 01799 510369, Rebecca Procter on 01799 510433, Cathy Roberts on 01799 510 434 or Peter Snow on 01799 510430 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.